

Williamstown Borough Meeting Minutes

September 14, 2026

Williamstown Borough Council met Monday, September 14 2026 at 7:30 PM in Council Chambers. Present were: President Dane Williard, Stephen Denkovich, Vice President Brian Troup, Solicitor Joseph Kerwin, Christopher Stroup, Donald Machamer, Secretary Andrew Welker, Jeffery Shuttlesworth, and Road Supervisor Bill Miller. Mayor Nicholas Rodichok was absent.

Citizens Present: 8

The meeting was called to order by Council President Dane Williard at 7:30 PM. The pledge of allegiance to the flag was recited. The minutes from the August 3, 2026 meeting were reviewed and approved as presented.

Opportunity For Citizens-

- **Jack Flynn** – Provided an update on the projects the legion did with the grant money they received with Williamstown Borough sponsoring them. Jack asked if Williamstown Borough would sponsor the legion again to concrete the parking lot, the sidewalk, and fencing. Donald Machamer moved to co-sponsor the legion for 2026 gaming grant cycle. Jeffery Shuttlesworth seconded, and the motion carried unanimously.
- **Jeff Miller** – The Historical Society wanted to redo the front of the building; however, they are concerned about a few things and voiced the concerns to the Borough Council. The Borough Council reassured them of the agreement with the Historical Society.
- **Travis Saul** – He is working on tidying his property up and would like to put a fence around the property. He asked for a couple of months to complete the fencing project, and to clean up the property.

Mayor's Report:

No Report.

Tax Collector Report

\$2,297.40 was received in taxes.

Solicitor- Solicitor Kerwin is keeping an on grants for the Borough.

Code Enforcement/Permits – Code Enforcement Officer Donald Machamer provided a report.

Road Supervisor Report

Road Supervisor provided and reviewed a written report.

Time-Sheets

Stephen Denkovich moved to approve timesheets/wages as presented. Chris Stroup seconded, and the motion carried unanimously.

Unfinished/ Old Business

None.

Other Business

- **Authority Board Appointment** – The Borough received two letters of interest for the Authority Board opening from James Diehl and Ron Umholtz. After discussion Jeffery Shuttlesworth moved to appoint Ron Umholtz to the Williamstown Borough Authority Board. At this point, Donald Machamer seconded the motion, and then Stephen Denkovich moved to appoint James Diehl to

the Williamstown Borough Authority and after 3 calls to second the nomination there were none, and the nomination died on the floor. At this point, all were in favor of Ron Umholtz being appointed to the Williamstown Borough Authority Board.

- **Halloween Parade** – The parade date is set for Sunday October 25, 2026 with a rain date of Sunday November 1, 2026.

Donald Machamer moved to go into Executive session to discuss personnel at 8:01pm. Stephen Denkovich seconded, and the motion carried unanimously.

Public session resumed at 8:08pm.

Payment of Bills

Stephen Denkovich moved to approve payment of bills as presented. Donald Machamer seconded, and the motion carried unanimously.

Adjournment

Donald Machamer moved to adjourn. Christopher Stroup seconded, and the motion carried unanimously. President Williard adjourned the meeting at 8:10pm.

NEXT MEETING Monday, October 5, 2026

“This institution is an equal opportunity provider and employer.”